



Roberto Clemente Charter School

Board of Trustees

March 15, 2022

7:00PM

Agenda

1. Review of Agenda
2. Review of Minutes
 - 2/15/22 Minutes (motion)
3. Public Input
4. CEO Office
 - COVID-19 Update
 - Health & Safety Plan Update (motion)
 - 2022-2023 Master Calendar K-12 (motion)
 - Acting Pay Recommendations (motion)
5. Principals' Offices
 - Elementary School Report
 - Secondary School Report
6. Human Resources
 - HR Report
 - Hires/Appointments (motion)
7. Business Office
 - March Business Report
 - February Financial Report
 - February Payment List (motion)
 - Carbon Lehigh IU 21 Inter-Entity Agreement (motion)
 - ADP Inc. Contract (motion)
8. New Business
9. Adjourn (motion)

**Roberto Clemente Charter School
Board of Trustees Meeting Minutes
February 15, 2022**

Attendees: Dr. Lynn Columba, John Bassler, Dr. Kathy Dolgos, Agustín García, Rev. Nelson Quiñones, Alex Rolón, Dr. Jill Sperandio

RCCS Staff: Brigid Abbott, Charles Boger, Alyssa Mace, Krista Maugle, José Molina, Jr., Mitza Morales, Michael Rodríguez, Cory Snyder

EXECUTIVE SESSION:

The Board entered executive session on 2/15/2022 at 6:02 p.m. to discuss personnel and legal issues. The Board left executive session at 7:00 p.m.

Dr. Columba called the meeting to order at 7:03 p.m.

MINUTES:

The minutes of the January 2022 BoT meeting were reviewed. A motion was made to approve the January minutes by Mr. García and seconded by Rev. Quiñones. The motion carried unanimously.

PUBLIC COMMENT:

No public input.

CEO's REPORT:

Mrs. Mace presented the CEO's Report.

An updated COVID-19 report was provided by Mrs. Mace. The Health and Safety Plan is to remain the same as previously established.

The Master School Calendar K-12 was presented to the Board for review and formal approval action is to be taken at the March BoT meeting.

RCCS Induction Plan K-12 was presented to the Board for review and formal approval action is to be taken at the March BoT meeting.

A motion to approve the Child Find Policy was made by Mr. García and seconded by Dr. Sperandio. The motion carried unanimously.

A motion to approve the recommendation for Laura Ashworth and Emily Mulcahy to receive compensation for acting pay was made by Mr. Bassler and seconded by Dr. Dolgos. The motion carried unanimously.

PRINCIPALS' REPORTS:

Ms. Morales and Mr. Snyder presented their respective reports for the secondary and elementary schools.

HUMAN RESOURCES REPORT:

Mr. Rodríguez presented the Human Resources Report.

A motion to approve the resignations as presented in the HR Report was made by Mr. García and seconded by Dr. Sperandio. The motion carried unanimously.

BUSINESS & FINANCIAL REPORTS:

The Business Report for the month of February was presented by Mr. Boger. The January 2022 Financial Report, and the January 2022 payment list were presented by Mr. Boger for discussion. A motion to approve the January 2022 payment list was made by Mr. Bassler and seconded by Dr. Dolgos. The motion carried unanimously.

A motion to approve submittal of the 2021/2022 ARP Homeless Children and Youth II Grant application was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

A motion to approve the contract with Soliant Health LLC was made by Mr. Bassler and seconded by Dr. Sperandio. The motion carried unanimously.

NEW BUSINESS:

New Board of Trustee will discuss the candidates who have applied to become trustees at next month's executive session.

There being no further business, Mr. Rolón moved to adjourn the meeting, seconded by Mr. Quiñones. The motion carried unanimously.

The RCCS Board meeting was adjourned at 7:46 p.m. **The next regular Board meeting will be March 15, 2022, at 7:00 p.m.**

Dr. Lynn Columba, President

Date

Mr. Alexander Rolón, Secretary

Date



Roberto Clemente Charter School

CEO Report

Mrs. Alyssa Mace

March 15, 2022

1. COVID-19 Update

- RCCS' positivity rate has decreased drastically in the past month. In the current 14-day window, the positivity rate organizationally is 0%. There are also zero staff and students in quarantine.
- Health & Safety Plan Update (motion)
 - After review of the updated CDC guidance and due to the drop in COVID-19 cases locally and in RCCS, the Pandemic Team is recommending an updated mask plan. The updated mask plan continues to employ a tiered approach and acknowledges the new COVID-19 Community Levels as defined by the CDC. Masks would be optional in the low and medium COVID-19 community levels and required in the high COVID-19 community level. Administration would be authorized to reinstate universal masking to manage outbreaks in the school setting if needed.
 - Other mitigation strategies will remain in place such as social distancing, contract tracing, and in-school testing. These measures may be updated as the CDC and PaDOH release new guidance.

2. 2022-2023 Master Calendar (motion)

3. Acting Pay Recommendations (motion)

- Dr. Brian Land- Algebra 2 and Geometry
- Kate DeCamp- Geometry



ARP ESSER Health and Safety Plan Guidance & Template

Section 2001(i)(1) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund to develop and make publicly available on the LEA's website a *Safe Return to In-Person Instruction and Continuity of Services Plan*, hereinafter referred to as a *Health and Safety Plan*.

Based on ARP requirements, 90 percent of ARP ESSER funds will be distributed to school districts and charter schools based on their relative share of Title I-A funding in FY 2020-2021. **Given Federally required timelines, LEAs eligible to apply for and receive this portion of the ARP ESSER funding must submit a Health and Safety Plan that meets ARP Act requirements to the Pennsylvania Department of Education (PDE) by Friday, July 30, 2021, regardless of when the LEA submits its ARP ESSER application.**

Each LEA must create a Health and Safety Plan that addresses how it will maintain the health and safety of students, educators, and other staff, and which will serve as local guidelines for all instructional and non-instructional school activities during the period of the LEA's ARP ESSER grant. The Health and Safety Plan should be tailored to the unique needs of each LEA and its schools and must take into account public comment related to the development of, and subsequent revisions to, the Health and Safety Plan.

The ARP Act and U.S. Department of Education rules require Health and Safety plans include the following components:

1. How the LEA will, to the greatest extent practicable, implement prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning;
2. How the LEA will ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services;
3. How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC:

- a. Universal and correct wearing of [masks](#);
- b. Modifying facilities to allow for [physical distancing](#) (e.g., use of cohorts/podding);
- c. [Handwashing and respiratory etiquette](#);
- d. [Cleaning](#) and maintaining healthy facilities, including improving [ventilation](#);
- e. [Contact tracing](#) in combination with [isolation](#) and [quarantine](#), in collaboration with State and local health departments;
- f. [Diagnostic](#) and screening testing;
- g. Efforts to provide COVID-19 [vaccinations to school communities](#);
- h. Appropriate accommodations for children with disabilities with respect to health and safety policies; and
- i. Coordination with state and local health officials.

The LEA's Health and Safety Plan must be approved by its governing body and posted on the LEA's publicly available website by July 30, 2021.* The ARP Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Each LEA will upload in the eGrants system its updated Health and Safety Plan and webpage URL where the plan is located on the LEA's publicly available website.

The ARP Act requires LEAs to review their Health and Safety Plans at least every six months during the period of the LEA's ARP ESSER grant. LEAs also must review and update their plans whenever there are significant changes to the CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

LEAs may use the template to revise their current Health and Safety Plans to meet ARP requirements and ensure all stakeholders are fully informed of the LEA's plan to safely resume instructional and non-instructional school activities, including in-person learning, for the current school year. An LEA may use a different plan template or format provided it includes all the elements required by the ARP Act, as listed above.

* The July 30 deadline applies only to school districts and charter schools that received federal Title I-A funds in FY 2020-2021 and intend to apply for and receive ARP ESSER funding.

Additional Resources

LEAs are advised to review the following resources when developing their Health and Safety Plans:

- [CDC K-12 School Operational Strategy](#)
- [PDE Resources for School Communities During COVID-19](#)
- [PDE Roadmap for Education Leaders](#)
- [PDE Accelerated Learning Through an Integrated System of Support](#)
- [PA Department of Health - COVID-19 in Pennsylvania](#)

Health and Safety Plan Summary: **Roberto Clemente Charter School**

Initial Effective Date: September 8, 2020

Date of Last Review: February 15, 2022

Date of Last Revision: March 15, 2022

1. How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?

The Health and Safety Plan of Roberto Clemente Charter School (RCCS) will consider recommendations from the Centers for Disease Control and Prevention (CDC), the Pennsylvania Department of Education (PDE), and the Pennsylvania Department of Health (PADOH). As such, when changes in guidance are provided or there is a significant change in our community with the COVID-19 metrics, the pandemic team and administration will make recommendations to the school's Board of Trustees for consideration to revise/update the Health and Safety Plan. Such changes will be communicated to the RCCS community via email messages, the school website, and/or official school social media. The chart contained below outlines the actions RCCS will engage in to promote the health and safety of students, staff, and community members.

2. How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?

RCCS will provide in-person instruction 5 days per week supporting our students' academic, social, emotional, behavioral, health, and food service needs. The continuous monitoring of student and staff health is critical to the safe operation of our school. Should transmission levels in the community, Lehigh County, or in a specific school building increase to levels that warrant greater mitigation, the pandemic coordinator and administration will make recommendations to the Board of Trustees for consideration to revise/update the instructional model, the Health and Safety Plan, as well as the processes and infrastructure to provide services virtually and remotely, if needed. Our counselors and Student Assistance Program (SAP) teams will continue to provide support for students and families, as necessary. Our Employee Assistance Program will also be available for staff needing assistance. Finally, all meals served at RCCS are provided at no charge to families.

3. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
a. Universal and correct wearing of masks;	Given the PA Supreme Court's ruling on December 10, 2021, the commonwealth's K-12 school mask requirement was returned to local control. Upon expiration of the statewide mask mandate, school officials/school boards are able to implement mitigation efforts fully at the local level. It is important to note that schools may continue requiring mask-wearing based on the Centers for Disease Control and Prevention (CDC) guidance. As of March 17, 2022, masking will follow the attached plan. Masks will be optional when Lehigh County is low or medium COVID-19 community levels. Masks will be required in the high COVID-19 community level. If an outbreak (two or more cases with verified linked transmission in the same setting/activity with onset within 14 days of the first positive case) is experienced in a school, classroom, or among a group/activity, the administration is authorized to implement universal masking for those specific environments to control the spread of COVID-19. Masks on school-provided transportation will be according to the attached mask plan.
b. Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding);	Instructional settings will be set up to offer social distancing to the maximum extent feasible. Desks will be positioned at least 3 feet apart or to the greatest extent possible. The use of cohorts will be utilized as feasible. Unnecessary furniture will be removed from classrooms to support social distancing. Teacher spaces will be identified in each classroom to promote social distancing.
c. Handwashing and respiratory etiquette;	RCCS will ensure the availability of appropriate supplies to support healthy hygiene behaviors (e.g., soap, hand sanitizer, paper towels, disinfectant wipes, and tissues) and will strategically place supplies in areas where they may be frequently used. Educational staff are encouraged to build in routines for hand hygiene into the daily school schedule for all students and staff, including handwashing and sanitation breaks during or between classroom activities. RCCS will reinforce handwashing with soap and water for at least 20 seconds and/or the safe use of hand sanitizer that contains at least 60% alcohol by staff and students during key times including but not limited to: arrival and dismissal; before, during, and after preparing or eating food; after using the

	bathroom; after blowing one's nose, coughing, or sneezing; after touching objects with bare hands that have been handled by other people. Department of Health signage will be posted in buildings to promote protective measures including proper handwashing.
d. <u>Cleaning</u> and maintaining healthy facilities, including improving <u>ventilation</u>;	All high-touch surfaces will be cleaned/disinfected frequently throughout the day (door handles, light switches, etc.) following posted EPA/CDC/manufacturer guidelines. All desks will be cleaned on a frequent basis following posted EPA/CDC/manufacturer guidelines, as feasible. All individuals will be required to sanitize/wash hands on a frequent basis. Hand sanitizer will be available in common areas, hallways, and/or in classrooms where sinks for handwashing are not available. Classrooms and common areas will be properly ventilated and when available/possible using windows will be encouraged. RCCS will ensure preventive maintenance and filter changes on HVAC units will occur on a frequent basis. Additional ventilation units equipped with HEPA filtration will be utilized in isolation rooms.
e. <u>Contact tracing</u> in combination with <u>isolation</u> and <u>quarantine</u>, in collaboration with the State and local health departments;	RCCS will implement strategies similar to those used with measles, pertussis, and other infectious diseases, that intend to maintain classrooms and schools as open in the event of a confirmed case of COVID-19. RCCS will collaborate with the Allentown Health Bureau to provide contract tracing and any mandated isolations or quarantines in the event of a confirmed case. RCCS will require an isolation period for anyone who tests positive for COVID-19 who is unvaccinated or has been vaccinated but symptomatic. The length of the isolation period will be determined based on current CDC recommendations and as required by PADOH. RCCS will require a quarantine period for anyone who is deemed a close contact and who is not fully vaccinated, for the period of time recommended and required by PADOH and CDC. Fully vaccinated individuals who are deemed close contacts will not be required to quarantine, unless specifically advised by local, state, or federal health officials.
f. <u>Diagnostic</u> and screening testing;	RCCS will offer voluntary symptomatic testing for students/staff during the school day should the student/staff present with symptoms associated with COVID-19. Positive and negative at-home COVID-19 test results are accepted by RCCS. Health Services staff will collect information

	from those reporting at-home test results including type of test, brand name, date of test, and result. Staff and parents will be given guidelines about signs and symptoms of COVID-19 and advised not to report to a school building if those symptoms exist. School nurses will monitor staff and student health within the building. Parents are required to keep sick children home if they are sick. Staff are required to stay at home if they are sick. Absenteeism will be monitored to identify any trends in student and staff absences due to illness.
g. Efforts to provide vaccinations to school communities;	RCCS will continue to share information regarding community vaccination efforts via the charter school's website and/or on official school social media. RCCS will continue to advertise the availability of vaccines and attempt to secure enough internal and external interest to host a second vaccine clinic in coordination with the Allentown Health Bureau.
h. Appropriate accommodations for students with disabilities with respect to health and safety policies; and	Students who identify as high risk for illness due to COVID-19 will meet with the appropriate school-based team to develop a plan to address requests for accommodations in the event that a student cannot comply with the mitigation efforts outlined in RCCS's health and safety plan. School-based teams will evaluate all current plans (e.g. Individual Healthcare Plans, Individualized Education Programs or 504 Plans) for accommodating students with special health care needs and updates as needed to decrease their risk for exposure to COVID-19. Through collaboration with families/students, adjustments to those respective plans will be formalized and shared with necessary staff as needed.
i. Coordination with state and local health officials.	RCCS will coordinate with state and local health officials on any decision related to outbreak management and modifications to the mitigation efforts utilized in the charter school.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Roberto Clemente Charter School** reviewed and approved the Health and Safety Plan on **March 15, 2022**

The plan was approved by a vote of:

 x Yes

 No

Affirmed on: **March 15, 2022**

By:

(Signature of Board President)*

Lynn Columba

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.



Roberto Clemente Charter School
2021-2022 Health & Safety Plan
Masking Plan
Effective March 17, 2022

	Low *Targeted masking may be reinstated to manage outbreaks in the school setting.	Medium *Targeted masking may be reinstated to manage outbreaks in the school setting.	High
Elementary School (K-5)	Student masks recommended	Student masks recommended	Student masks required
Middle/High School (6-12)	Student masks recommended	Student masks recommended	Student masks required
Teachers and Staff	Masks recommended	Masks recommended	Masks required
Transportation (Students & Staff)	Masks recommended	Masks recommended	Masks required
Outdoors	Masks recommended	Masks recommended	Masks required
Visitors/Volunteers	Masks recommended	Masks recommended	Masks required



Roberto Clemente Charter School
2021-2022 Plan de Seguridad y Salud
Plan de enmascaramiento
Efectivo 17 de marzo 2022

	Baja *Se pueden restablecer las máscaras para controlar los brotes en el entorno escolar.	Medio *Se pueden restablecer las máscaras para controlar los brotes en el entorno escolar.	Alta
Escuela primaria (K-5)	Se recomiendan máscaras para estudiantes	Se recomiendan máscaras para estudiantes	Se requieren máscaras para estudiantes
Escuela intermedia / secundaria (6-12)	Se recomiendan máscaras para estudiantes	Se recomiendan máscaras para estudiantes	Se requieren máscaras para estudiantes
Maestros y personal	Se recomiendan máscaras	Se recomiendan máscaras	Se requieren máscaras
Transporte (estudiantes y personal)	Se recomiendan máscaras	Se recomiendan máscaras	Se requieren máscaras
Al aire libre	Se recomiendan máscaras	Se recomiendan máscaras	Se requieren máscaras
Visitantes / Voluntarios	Se recomiendan máscaras	Se recomiendan máscaras	Se requieren máscaras



Roberto Clemente Charter School 2022-2023

K-12

18, 19 New Teacher Induction
22, 23, 24 All Staff Orientation
29 First Day of School

AUGUST 2022						
S	M	T	W	Th	F	S
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FEBRUARY 2023						
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16 Parent/Teacher Conferences
*K-5 Do Not Report
17, 20 School Closed-
Presidents' Day Holiday

2, 5 School Closed-
Labor Day Holiday

SEPTEMBER 2022						
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MARCH 2023						
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10 School Closed-
Professional Development

10 School Closed-
Professional Development

OCTOBER 2022						
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APRIL 2023						
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6, 7, 10 School Closed- Spring
Holiday
24-28 PSSA ELA
Grades 3-8

8 School Closed-
Professional Development
22 Parent/Teacher Conferences
*K-5 Do Not Report
23 School Closed-
Professional Development
24, 25, 28 School Closed-
Thanksgiving Holiday

NOVEMBER 2022						
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MAY 2023						
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1-12 PSSA Math & Science
Grades 3-8
15-26 Keystone Testing
29 School Closed- Memorial Day

23-30 School Closed-
Winter Holiday

DECEMBER 2022						
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JUNE 2023						
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8 **Last Day of School**
9 Teacher Record Day
19-30 Summer School/ESY

2 School Closed-
Winter Holiday
16 School Closed- MLK Jr. Day
23 School Closed-
Professional Development

JANUARY 2023						
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JULY 2023						
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3-14 Summer School/ESY
4 School Closed- 4th of July

****If necessary, make-up days for students due to emergency school closings will occur on February 17, April 6 & April 10**



Roberto Clemente Charter School 2022-2023

K-12

18, 19 Orientación de Nuevo Personal
22, 23, 24 Orientación de Personal
29 **Primer Día de Clases**

AGOSTO 2022						
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FEBRERO 2023						
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16 Conferencias de Padre y Familia *K-5 No se reportan
17, 20 Escuela Cerrada- Conmemoración de Presidentes

2, 5 Escuela Cerrada- Día Laboral

SEPTIEMBRE 2022						
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MARZO 2023						
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10 Escuela Cerrada- Desarrollo de Personal

10 Escuela Cerrada- Desarrollo de Personal

OCTUBRE 2022						
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ABRIL 2023						
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6, 7, 10 Escuela Cerrada- Vacaciones de Primavera
24-28 PSSA ELA Grados 3-8

8 Escuela Cerrada- Desarrollo de Personal
22 Conferencias de Padre y Familia *K-5 No se reportan
23 Escuela Cerrada- Desarrollo de Personal
24, 25, 28 Escuela Cerrada- Día de Acción de Gracias

NOVIEMBRE 2022						
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MAYO 2023						
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1-12 PSSA Matemáticas y Ciencia Grados 3-8
15-26 Exámenes de Keystone
29 Escuela Cerrada Observación de Conmemoración

23-30 Escuela Cerrada- Vacaciones de Invierno

DICIEMBRE 2022						
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JUNIO 2023						
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8 **Ultimo Dia de Clases**
9 **Registro de Maestro**
19-30 Escuela de Verano/ESY

2 Escuela Cerrada- Vacaciones de Invierno
16 Escuela Cerrada- Conmemoración de MLK Jr.
23 Escuela Cerrada- Desarrollo de Personal

ENERO 2023						
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JULIO 2023						
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

3-14 Escuela de Verano/ESY
4 Escuela Cerrada- Día de Independencia EE.UU

****Si es necesario, los días de recuperación para los estudiantes debido a los cierres escolares de emergencia se realizarán el 17 de febrero, el 6 de abril y el 10 de abril.**



Roberto Clemente Elementary Charter School

Dual Language Program - College: It's What We Do!!



Elementary Principal's Report Tuesday, March 15, 2022 Mr. Cory Snyder

Enrollment (As of 3.10.22)

Kindergarten	50
Grade 1	50
Grade 2	51
Grade 3	48
Grade 4	50
Grade 5	50
Total	299

Student Attendance (2.1.22 to 2.28.22)

Kindergarten	94.25%
Grade 1	95.49%
Grade 2	90.69%
Grade 3	96.88%
Grade 4	93.25%
Grade 5	95.62%
Total	94.33%

2021-2022

Student Discipline (2.1.22 to 2.28.22)

- Twenty-seven discipline reports were submitted.
 - Inappropriate Behavior (14)
 - Insubordination/Defiance (3)
 - Unsafe Behavior (7)
 - Obscenity/Profanity/Offensive Language (1)
 - False Accusation/Lying (1)
 - Physical Confrontation (1)

School Counselor

- Small Group Counseling
 - Grief and Separated Family Group will run until the end of March.
 - Test Anxiety groups will start at the beginning of April.
 - Preparation for PSSA testing for students in grades 3,4,5
 - After PSSA testing, additional Small Group Counseling sessions will be created based on the current needs of the students at that time.
- Counseling Intern
 - Grade 3 Girls Groups will start March 21st
 - Targeting friendship skills and self esteem
 - Individual Counseling
- Outside Services/Providers
 - Zones of Regulation Groups
 - Services have restarted on February 25th
 - Parenting Groups with Center for Humanistic Change will start in April
 - Dates and Times TBD
 - Virtual



Roberto Clemente Elementary Charter School

Dual Language Program - College: It's What We Do!!



- Parent Teacher Conferences (February 17, 2022, all virtual)

	Number Attended	Number Scheduled
Kindergarten	37	44
Grade 1	41	48
Grade 2	34	39
Grade 3	32	40
Grade 4	30	34
Grade 5	32	41
Total	206	246

Other

- Kindergarten Lottery
 - March 31st, 2022, at 11:00 AM (Virtual)
- Saturday School
 - Virtual for 2022
 - Saturday March 19th and 26th and April 2nd and 9th.
 - Students in grades 3,4,5
 - PSSA Test preparation
- Grades 1-5 have returned to eating in the cafeteria since our Covid-19 numbers have improved.
- K-KIDS
 - Police Officer Fegley
 - K-9 Officer Jax





Roberto Clemente Elementary Charter School

Dual Language Program - College: It's What We Do!!



Calendar

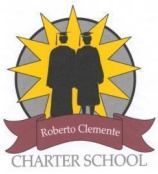
4.14.22-4.18.22—School Closed for Spring Holiday

4.25.22-4.29.22—PSSA ELA Grades 3,4,5

5.2.22-5.13.22—PSSA Math and Science Grades 3,4,5

5.2.22-5.6.22—Teacher Appreciation Week

5.11.22—National School Nurse Appreciation Day



Roberto Clemente Charter School

College: It's what we do!

Middle / High School

**M&H Principal's Report
Ms. Mitza Morales
Board of Trustees Meeting
February 2022**

ENROLLMENT 2021-22

	Girls	Boys	Total
MS	100	88	188
HS	53	80	133
Total	153	168	321

HEALTH ROOM UPDATES

- The health room has not seen a positive COVID case in the last 2 weeks!
- We have also had 0 close contacts/ quarantined students in the last 2 weeks!
- As we enter spring time we have seen an overall decrease in sickness in the middle/high school.

COUNSELORS' UPDATES

HS

- 20 seniors have been accepted to at least one college.
- Planning in-person meeting with senior parents for 3/10 to discuss credits, grades, graduation.
- Individual meetings with seniors to discuss credits, grades, college decisions.
- Doing career education with 10th-grade students. Completed with half of the students, will complete with the other half during the week of 3/14.

MS

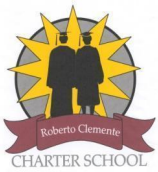
- 6th Grade has completed all the lessons to meet the Career Education and Work standards, covering the topics of interests, decision making, time management, and connecting school subjects to work.
- I have continued to conduct check-ins with students to make sure students are doing well emotionally, socially, and academically, and provide recommendations for more support when needed. Many students have been open to sharing their struggles and receiving help.

TEAM SHOWCASE

- 11th grade team: Gallagher-ELA; Penoyer-Chemistry; Dr. Land-Algebra 2; Burgermeister-Social Studies; Reid-Teacher Aide
- Five 11th grade students participated in a college visit with DeSales University on 3/8/22.

PARENT & FAMILY ENGAGEMENT/NEWS

-



Roberto Clemente Charter School

College: It's what we do!

Middle / High School

STUDENTS' NEWS

- Students of the Month for February(word of the month, Resilience): 6th grade-Krystal Garcia, 7th grade-Isabella Figueroa, 8th grade-Gotti Morales, 9th grade- Destiny Williams, 10th grade-Karen Castillo, 11th grade- Carissa Tice, 12th grade-Eddily Polanco.

COMMUNITY PARTNERS' NEWS

- Internships
- Scholarships
- Etc

ASSISTANT PRINCIPAL'S CORNER

- Discipline
38 Total Teacher Referrals
6 Suspension
- Parent-Teacher Conferences were held on Thursday, February 17. There were 134 conferences held that afternoon/evening virtually as well as 4 parents who came to the school to meet with teachers.
- Also on February 17 was our Pirate Pride day. Students competed against each other (and their teachers) in musical chairs, dodgeball, red light green light, and tug of war. The day ended with three staff members (Mr. Valentine, Mr. Burgermeister, and Ms. Maugle) getting pied in the face.

PRINCIPAL'S CORNER

- We were invited to participate in the Allentown Council of Youth. The council meets with the mayor of Allentown and City Council to discuss what young people need, feel, and input on how their needs and concerns can be addressed to improve Allentown.
- Benchmark tests were taken in ELA, math, and science classes and the data will be used to help best prepare students for upcoming state testing.
- Christian Ceballos reached a thousand points. He will play 1 more game: Lehigh Valley All Star on March 27, 2022.
- Our basketball team made it to the 1st round of the state playoff. Unfortunately, we lost by 4 points in overtime.

UPCOMING EVENTS / MEETINGS

- March 11th – School Closed – Staff development
- March 16th – Professional Learning Community Meeting (12 noon student dismissal)



Roberto Clemente Charter School

131 W Hamilton Street, Allentown, PA 18101 | Phone: 610-439-5181 | www.myrcs.com

Human Resources Report

March 15, 2022

I. Personnel Updates for board approval, including addenda:

a. Personnel Appointments and New Hires

Name	Job Title	Date	Status
Jose Figueroa	Custodian – 2 nd Shift	2/15/2022	New Hire – Part-time
Christopher Shields	Maintenance – 2 nd Shift	2/22/2022	New Hire – Full-time
Yoland Thomas-Reid	Teacher Aide – Middle/High School	2/23/2022	New Agreement – Full-time, 10-month
Isabela Martinez	Teacher Aide – Elementary School	2/24/2022	New Agreement – Full-time, 10-month
Laura Tarantella	ESL Teacher – Middle/High School	2/28/2022	Current Employee – Full-time (Former Teacher Aide, part-time)
Mary-Beth Charon	Teacher Aide – Middle/High School	3/7/2022	New Agreement – Full-time, 10-month
Gable Young	Art Teacher – Middle/High School	3/14/2022	New Hire – Full-time

b. Personnel Resignations and Dismissals

Name	Job Title	Date	Status
Jennifer Stine	Teacher Aide – Elementary School	1/1/2022	Inactive Status – Student Teaching, Outside of RCCS
		3/4/2022	Resignation
Kristine Font	Cafeteria Aide	3/7/2022	Resignation
Monica Sellitti	English Teacher – Middle/High School	3/11/2022	Resignation

II. Current and Future Job Postings:

Title	Department
Teacher Aide - Part-time (2)	Elementary School
Purchasing & Financial Assistant	Finance

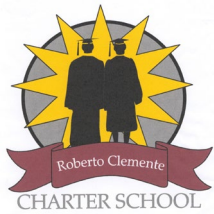


Roberto Clemente Charter School

131 W Hamilton Street, Allentown, PA 18101 | Phone: 610-439-5181 | www.myrccs.com

Cafeteria Aide - Part-time (3)	Food Service
Registered Nurse/Substitute - Part-time (1)	Health Services
Assistant I.T. Manager	I.T.
English Teacher	Middle/High School
Mathematics Teacher	Middle/High School
Music Teacher	Middle/High School
Science Teacher	Middle/High School
Special Education Teacher (1)	Middle/High School
Teacher Aide – Part-time (3)	Middle/High School

III. Employment Agreements (for approval vote)



Roberto Clemente Charter School

Business Report: March 15, 2022

Page 1 of 2

Financial Activity (2/1-2/28/22)

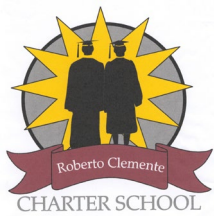
- Finance Committee meeting (Mar-11).
- 635 Students: Non-Special Ed (581), Special Ed (54)
Allentown SD (604), Bethlehem Area SD (9), Catasauqua Area SD (3), East Penn SD (6), Northampton SD (1), Parkland SD (1), Salisbury Township SD (5), Saucon Valley SD (1), Whitehall/Coplay SD (5)
- \$660 Mini-grant for student water bottles. (*Elementary School*)
- \$2,451 Special education file cabinets. (*Secondary School*)
- \$9,294 Electric pole installation. (*Administration Building*)
- \$35,068 General contractor installment. (*Administration Building*)
- \$1,386 Miscellaneous construction supplies. (*Administration Building*)
- Employer PSERS liability paid down (\$232,185)
- Released \$45,748 in Assigned Funds/Capital Expenses & Projects Fund:
 - Administration Building Parking Lot (\$9,294).
 - Administration Building (\$36,454).
- Un-Assigned General Fund balance \$1,248,158 / 12.5% of the operating budget.
- \$915,525 Total disbursements in February.
- Paid balance due on snow/ice maintenance. (*ASRE LLC.*)
- Progress bill from General Contractor. (*Bracy Construction*)
- Progress bill on electrical contract. (*GC Electric Co. Inc.*)
- Submitted 2021/4th Quarter employer pension contributions. (*PSERS*)

Grants, Donations, & Reports

- Received (Feb-14) C & S Grocers Inc. mini-grant/\$660.
- Certified (Feb-16) 2021 ARP Exception from Local MOE Requirements.
- Submitted (Feb-18) 20/21 Title II Final Expenditure Report.
- Submitted (Mar-3) 21/22 ARP ESSER-Homeless Children & Youth II Set-Aside grant application

Contracts & Agreements

- Special education support services (Renewal; 7/1/22-6/30/23). -*Carbon Lehigh IU #21*
- Payroll & HR management services (7/1/22-6/30/25). -*ADP Inc.*
 - \$205/ee/yr; Equipment support included; 3 Year price-lock
 - \$1,500 Implementation fee
 - After 36 months: annual contract with 90-day termination notice.



Roberto Clemente Charter School

Business Report: March 15, 2022

Page 2 of 2

Technology Update

- 84 Service tickets received between 2/10-3/10.
- Dept meeting scheduled (3/21).
- WIDA testing and benchmarking completed.
- Virtualization prep plan for devices issued to students in grades K-5 and 1:1 ratio holding steady.
- Security DVR system upgrades include deploying Blue Iris servers to incorporate all three school buildings' cameras into one system.

Facilities Update

- Dept meeting scheduled (3/21).
- Administration Building Renovations Project: \$334,425/Actual; \$693,500/Approved Budget
 - Parking Lot
 - Lamppost delivery delayed. Electric service (PPL) expected late March.
 - Building
 - Demolition complete.
 - Framing is 80% complete.
 - Data lines installed. Electrical lines scheduled to begin rough-in the week of Mar-14. Still waiting on the permits.
 - Indoors: underground plumbing installed/tested/inspected. Above ground rough-in to begin the week of Mar-14.
 - Outdoors: main waterline planning meeting with city officials (3/7) to review scope of work and traffic control plans. Expecting work to begin late March.

General Updates

- Food Service Dept meeting scheduled (3/21).
- Delivery driver and food supply shortages are ongoing issues.
- Returning elementary school students to the cafeteria to eat lunch.
- Upcoming budget meetings: 3/17, 3/18, 3/25, 4/15.
- Statement of Financial Interest Forms-**DUE 5/1/22**

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

February 28, 2022

	Current Month	2021-2022 Y-T-D	Budget Y-T-D	Variance	2021-2022 Budget
Revenue-General Fund					
6000/9000 Local Sources & Other Sources					
6500 Interest	\$ 141.63	\$ 1,048.88	\$ 0.00	1,048.88	\$ 0.00
6700 Student Activities	0.00	102.80	6,060.00	(5,957.20)	10,100.00
6832 PassThru Federal Funds (IU)	4,996.71	38,797.33	37,298.40	1,498.93	62,164.00
6920 Other Local Grants & Contributions	660.00	2,160.00	0.00	2,160.00	0.00
6944 Regular Education Subsidies	536,226.52	4,302,949.86	3,907,200.00	395,749.86	5,860,800.00
6944 Special Education Subsidies	125,255.58	1,024,655.13	1,054,000.00	(29,344.87)	1,581,000.00
6990 Miscellaneous	249.00	2,517.90	1,133.20	1,384.70	1,700.00
<i>Total Local Sources</i>	<i>667,529.44</i>	<i>5,372,231.90</i>	<i>5,005,691.60</i>	<i>366,540.30</i>	<i>7,515,764.00</i>
7000 State Sources					
7320 Lease Reimbursement	0.00	0.00	0.00	0.00	98,500.00
7330 Health Services Reimbursement	0.00	262.00	0.00	262.00	11,000.00
7505 Ready To Learn Grant	1,320.00	17,820.58	17,127.60	692.98	28,546.00
<i>Total State Sources</i>	<i>1,320.00</i>	<i>18,082.58</i>	<i>17,127.60</i>	<i>954.98</i>	<i>138,046.00</i>
8000 Federal Sources					
8514 Title I	27,696.01	205,130.20	265,800.00	(60,669.80)	443,000.00
8515 Title II	1,745.72	25,204.97	29,940.00	(4,735.03)	49,900.00
8516 Title III	4,241.16	21,147.95	15,300.00	5,847.95	25,500.00
8517 Title IV	3,800.10	32,057.96	23,580.00	8,477.96	39,300.00
8740 ESSER	58,716.29	793,634.17	858,777.08	(65,142.91)	1,250,304.00
<i>Total Federal Sources</i>	<i>96,199.28</i>	<i>1,077,175.25</i>	<i>1,193,397.08</i>	<i>(116,221.83)</i>	<i>1,808,004.00</i>
Revenue-Enterprise Fund					
Food Service					
6620 Sales	0.00	0.00	480.00	(480.00)	800.00
6920 Local Grants & Contributions	0.00	0.00	0.00	0.00	0.00
6990 Miscellaneous	0.00	0.00	0.00	0.00	0.00
7600 State Sources	1,316.84	9,270.34	13,000.00	(3,729.66)	21,000.00
8531 Federal Sources	45,039.54	367,747.26	296,035.00	71,712.26	490,725.00
<i>Total Food Service</i>	<i>46,356.38</i>	<i>377,017.60</i>	<i>309,515.00</i>	<i>67,502.60</i>	<i>512,525.00</i>
Total Revenue	811,405.10	6,844,507.33	6,525,731.28	318,776.05	9,974,339.00

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

February 28, 2022

	Current Month	2021-2022 Y-T-D	Budget Y-T-D	Variance	2021-2022 Budget
Expenses-General Fund					
Instructional Services					
1100-Regular Programs					
100 Salaries/Wages	\$ 227,124.10	\$ 1,430,892.00	\$ 1,599,881.48	(168,989.48)	\$ 2,580,454.00
200 Benefits	95,738.39	602,378.62	760,918.28	(158,539.66)	1,227,287.00
300 Contracted Professional & Technical Services	0.00	0.00	0.00	0.00	0.00
400 Property Services-Maintenance/Repairs/Rentals	1,869.46	15,349.94	16,882.72	(1,532.78)	25,324.00
500 Other Services	0.00	0.00	3,600.00	(3,600.00)	6,000.00
600 Supplies/Books/Subscriptions	1,343.00	101,055.14	91,805.20	9,249.94	130,784.00
800 Miscellaneous	0.00	0.00	1,800.00	(1,800.00)	3,000.00
<i>Total Regular Programs</i>	<i>326,074.95</i>	<i>2,149,675.70</i>	<i>2,474,887.68</i>	<i>(325,211.98)</i>	<i>3,972,849.00</i>
1200-Special Programs					
100 Salaries/Wages	29,293.79	192,479.54	227,613.00	(35,133.46)	365,323.00
200 Benefits	7,175.47	74,720.56	106,394.52	(31,673.96)	170,394.00
300 Contracted Professional & Technical Services	0.00	0.00	0.00	0.00	0.00
400 Property Services-Maintenance/Repairs/Rentals	0.00	0.00	0.00	0.00	0.00
600 Supplies/Books/Subscriptions	106.33	5,446.10	6,953.32	(1,507.22)	10,430.00
<i>Total Special Programs</i>	<i>36,575.59</i>	<i>272,646.20</i>	<i>340,960.84</i>	<i>(68,314.64)</i>	<i>546,147.00</i>
1400/1691/1700-Other Programs & Adult Education					
100 Salaries/Wages	8,217.50	123,066.99	174,788.00	(51,721.01)	237,980.00
200 Benefits	2,204.32	32,901.54	50,881.00	(17,979.46)	68,035.00
300 Contracted Professional & Technical Services	700.00	12,162.50	22,000.00	(9,837.50)	30,000.00
500 Other Services	0.00	0.00	0.00	0.00	0.00
566 Tuition/Higher Education	0.00	0.00	3,000.00	(3,000.00)	5,000.00
600 Supplies/Books/Subscriptions	0.00	799.64	10,000.00	(9,200.36)	14,000.00
<i>Total Other Programs & Adult Education</i>	<i>11,121.82</i>	<i>168,930.67</i>	<i>260,669.00</i>	<i>(91,738.33)</i>	<i>355,015.00</i>
Support Services					
2100-Student Support (Guidance/Psychological/Social)					
100 Salaries/Wages	11,970.34	102,650.72	103,475.32	(824.60)	155,213.00
200 Benefits	4,614.61	39,986.26	30,615.36	9,370.90	45,923.00
300 Contracted Professional & Technical Services	1,562.50	3,480.00	6,000.00	(2,520.00)	10,000.00
336 Contracted Evaluations & Special Ed Services	3,303.75	29,343.75	60,000.00	(30,656.25)	100,000.00
500 Other Services	0.00	0.00	2,700.00	(2,700.00)	4,400.00
600 Supplies & Subscriptions	0.00	6,749.49	11,417.84	(4,668.35)	15,300.00
<i>Total Student Support</i>	<i>21,451.20</i>	<i>182,210.22</i>	<i>214,208.52</i>	<i>(31,998.30)</i>	<i>330,836.00</i>

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

February 28, 2022

	Current Month	2021-2022 Y-T-D	Budget Y-T-D	Variance	2021-2022 Budget
2200-Instructional Support (Technology/Library/Curriculum/Staff Development)					
100 Salaries/Wages	\$ 15,550.20	\$ 138,344.18	\$ 170,642.08	(32,297.90)	\$ 266,072.00
200 Benefits	6,225.94	75,699.60	94,432.12	(18,732.52)	144,808.00
240 Tuition Reimbursement	0.00	8,436.33	16,000.00	(7,563.67)	24,000.00
300 Contracted Professional & Technical Services	0.00	0.00	0.00	0.00	0.00
320 Contracted Staff Development Services	675.00	12,550.00	25,366.92	(12,816.92)	41,167.00
400 IT Equipment-Maintenance/Repairs/Rentals	0.00	0.00	2,000.00	(2,000.00)	2,000.00
400 Library Equipment-Maintenance/Repairs/Rentals	0.00	116.25	773.32	(657.07)	1,160.00
500 Other Services	945.72	958.44	3,864.68	(2,906.24)	6,330.00
600 IT Supplies & Subscriptions	275.00	11,539.92	12,666.64	(1,126.72)	19,000.00
600 Library Supplies & Subscriptions	43.97	9,414.66	10,679.96	(1,265.30)	16,150.00
600 Curriculum Supplies & Subscriptions	0.00	13,740.37	7,866.68	5,873.69	11,800.00
600 Staff Development Supplies & Subscriptions	0.00	3,118.04	7,268.00	(4,149.96)	11,102.00
800 Miscellaneous	0.00	0.00	0.00	0.00	0.00
<i>Total Instructional Support</i>	<i>23,715.83</i>	<i>273,917.79</i>	<i>351,560.40</i>	<i>(77,642.61)</i>	<i>543,589.00</i>
2310/2360-Administration (Board/CEO's Office/Legal & Accounting)					
100 Salaries/Wages	8,762.26	76,176.05	76,666.68	(490.63)	115,000.00
200 Benefits	5,407.16	46,088.69	47,938.68	(1,849.99)	71,908.00
300 School Board Professional Development Services	0.00	0.00	1,333.32	(1,333.32)	2,000.00
330 Legal & Accounting Services	0.00	21,501.54	34,666.68	(13,165.14)	43,000.00
400 Property Services-Maintenance/Repairs/Rentals	0.00	0.00	0.00	0.00	0.00
500 Other Services	0.00	0.00	1,199.96	(1,199.96)	1,800.00
600 Supplies & Subscriptions	(129.00)	1,131.81	999.96	131.85	1,500.00
800 Dues/Miscellaneous	0.00	3,170.00	4,333.32	(1,163.32)	4,500.00
<i>Total Board/CEO's Office/Legal & Accounting</i>	<i>14,040.42</i>	<i>148,068.09</i>	<i>167,138.60</i>	<i>(19,070.51)</i>	<i>239,708.00</i>
2380-Administration (Principal's Office)					
100 Salaries/Wages	39,423.26	301,981.07	343,735.32	(41,754.25)	515,603.00
200 Benefits	19,838.76	146,744.59	198,723.32	(51,978.73)	298,085.00
400 Property Services-Maintenance/Repairs/Rentals	1,110.14	9,028.98	9,125.64	(96.66)	13,576.00
500 Other Services	250.00	1,165.93	3,000.00	(1,834.07)	4,500.00
600 Supplies & Subscriptions	184.10	5,473.29	8,300.00	(2,826.71)	12,450.00
800 Miscellaneous	273.07	756.53	2,000.00	(1,243.47)	3,000.00
<i>Total Principal's Office</i>	<i>61,079.33</i>	<i>465,150.39</i>	<i>564,884.28</i>	<i>(99,733.89)</i>	<i>847,214.00</i>

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

February 28, 2022

	Current Month	2021-2022 Y-T-D	Budget Y-T-D	Variance	2021-2022 Budget
2400-Pupil Health					
100 Salaries/Wages	\$ 10,950.00	\$ 78,645.00	\$ 108,692.28	(30,047.28)	\$ 167,945.00
200 Benefits	7,353.67	48,786.41	52,547.92	(3,761.51)	80,861.00
300 Contracted Professional & Technical Services	0.00	0.00	0.00	0.00	3,000.00
500 Other Services	0.00	0.00	133.32	(133.32)	200.00
600 Supplies & Subscriptions	0.00	340.04	4,666.68	(4,326.64)	7,000.00
<i>Total Pupil Health</i>	<i>18,303.67</i>	<i>127,771.45</i>	<i>166,040.20</i>	<i>(38,268.75)</i>	<i>259,006.00</i>
2500-Business					
100 Salaries/Wages	13,710.04	135,769.42	140,769.32	(4,999.90)	211,154.00
200 Benefits	6,456.30	78,185.71	73,875.32	4,310.39	110,813.00
300 Contracted Professional & Technical Services	2,445.15	20,423.65	19,333.32	1,090.33	26,500.00
400 Property Services-Maintenance/Repairs/Rentals	319.47	3,463.59	4,586.64	(1,123.05)	6,880.00
500 Other Services	125.00	563.60	1,133.32	(569.72)	1,700.00
600 Supplies & Subscriptions	295.91	2,727.71	4,133.32	(1,405.61)	6,200.00
800 Taxes/Fees/Miscellaneous	25.00	877.58	1,466.68	(589.10)	2,200.00
<i>Total Business</i>	<i>23,376.87</i>	<i>242,011.26</i>	<i>245,297.92</i>	<i>(3,286.66)</i>	<i>365,447.00</i>
2600/2900-Plant Operations & Maintenance					
100 Salaries/Wages	20,101.61	172,742.48	195,964.68	(23,222.20)	293,947.00
200 Benefits	7,804.95	64,382.06	81,030.68	(16,648.62)	121,546.00
300 Contracted Professional & Technical Services	504.66	57,793.40	58,388.00	(594.60)	94,210.00
400 Property Services-Maintenance/Repairs/Rentals	38,514.00	98,766.90	75,562.93	23,203.97	110,635.00
441 Building Leases	57,133.52	457,068.16	457,068.68	(0.52)	685,603.00
500 Other Services	68.37	411.81	333.32	78.49	500.00
520 Property Insurance	3,379.90	27,049.47	27,432.00	(382.53)	41,148.00
538 Telecommunications	1,261.23	10,137.03	11,226.64	(1,089.61)	16,840.00
600 Supplies & Subscriptions	5,567.60	69,576.72	60,333.36	9,243.36	90,500.00
620 Utilities & Fuel	10,905.01	47,904.23	50,571.72	(2,667.49)	75,100.00
800 Miscellaneous	0.00	0.00	666.68	(666.68)	1,000.00
810 Property Taxes	0.00	2,621.94	2,622.00	(0.06)	2,622.00
<i>Total Plant Operations & Maintenance</i>	<i>145,240.85</i>	<i>1,008,454.20</i>	<i>1,021,200.69</i>	<i>(12,746.49)</i>	<i>1,533,651.00</i>

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

February 28, 2022

	Current Month	2021-2022 Y-T-D	Budget Y-T-D	Variance	2021-2022 Budget
2800-Central (Human Resources/Information & Data/Grant Administration)					
100 Salaries/Wages	\$ 5,229.88	\$ 190,038.46	\$ 45,500.00	144,538.46	\$ 68,250.00
200 Benefits	2,484.40	51,848.97	14,117.32	37,731.65	21,176.00
300 Contracted Professional & Technical Services	0.00	9,900.00	9,900.00	0.00	9,900.00
324 Contracted Staff Development Services	917.00	37,627.00	46,750.84	(9,123.84)	53,336.00
500 Other Services	100.00	3,659.10	11,907.52	(8,248.42)	18,407.00
600 Supplies & Subscriptions	3,008.47	36,687.45	34,633.96	2,053.49	48,060.00
800 Miscellaneous	200.00	712.00	466.68	245.32	700.00
<i>Total Central (HR/Information & Data/Grants)</i>	<i>11,939.75</i>	<i>330,472.98</i>	<i>163,276.32</i>	<i>167,196.66</i>	<i>219,829.00</i>
Non-Instructional Services					
3200/3400-Student Activities & Community Services					
100 Salaries/Wages	837.32	8,242.82	18,804.68	(10,561.86)	38,127.00
200 Benefits	360.41	3,420.33	9,382.56	(5,962.23)	12,895.00
300 Contracted Professional & Technical Services	80.00	80.00	0.00	80.00	0.00
500 Other Services	5,465.68	11,248.28	10,241.20	1,007.08	16,002.00
600 Supplies/Books/Subscriptions	1,057.75	4,211.06	8,778.88	(4,567.82)	14,187.00
800 Fundraisers/Miscellaneous	0.00	2,423.00	7,255.00	(4,832.00)	11,255.00
<i>Total Student Activities & Community Services</i>	<i>7,801.16</i>	<i>29,625.49</i>	<i>54,462.32</i>	<i>(24,836.83)</i>	<i>92,466.00</i>
Expenses-Enterprise Fund					
Non-Instructional Services					
3100-Food Services					
100 Salaries/Wages	11,250.07	79,210.26	106,799.20	(27,588.94)	171,332.00
200 Benefits	3,244.11	23,695.01	32,902.20	(9,207.19)	52,837.00
300 Contracted Professional & Technical Services	0.00	2,975.00	7,333.32	(4,358.32)	11,000.00
400 Property Services-Maintenance/Repairs/Rentals	0.00	0.00	3,333.32	(3,333.32)	5,000.00
500 Other Services	0.00	0.00	666.68	(666.68)	1,000.00
600 Supplies & Subscriptions	6,150.74	32,842.45	25,460.00	7,382.45	39,500.00
630 Food & Dairy	15,975.02	137,137.33	207,815.00	(70,677.67)	339,025.00
800 Miscellaneous	0.00	0.00	116.68	(116.68)	175.00
<i>Total Food Services</i>	<i>36,619.94</i>	<i>275,860.05</i>	<i>384,426.40</i>	<i>(108,566.35)</i>	<i>619,869.00</i>
Total Expenses	737,341.38	5,674,794.49	6,409,013.17	(734,218.68)	9,925,626.00
Net Operating Income (Loss)	\$ 74,063.72	\$ 1,169,712.84	\$ 116,718.11	\$ 1,052,994.73	\$ 48,713.00

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

February 28, 2022

	Current	2021-2022	Budget		2021-2022
	Month	Y-T-D	Y-T-D	Variance	Budget
Capital Outlay (450/700)					
1000 Instructional-Equipment & Furniture	\$ 2,451.98	\$ 52,054.61	\$ 20,487.00	31,567.61	\$ 20,487.00
2100 Student Support-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
2200 Instructional Staff Support-Equipment & Furniture	0.00	14,769.00	0.00	14,769.00	0.00
2300 Administrative-Equipment & Furniture	0.00	569.00	0.00	569.00	0.00
2400 Health-Equipment & Furniture	0.00	1,414.00	0.00	1,414.00	0.00
2500 Business-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
2600 Plant Operations-Equipment & Furniture	0.00	37,150.36	20,400.00	16,750.36	20,400.00
2800 Central Services-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
3100 Food Service	0.00	0.00	0.00	0.00	0.00
3200 NonInstructional Equip & Furn	0.00	0.00	0.00	0.00	0.00
4000 Facilities Acquisition/Construction/Improvements	45,747.93	83,323.45	0.00	83,323.45	0.00
<i>Total Capital Outlay</i>	<i>48,199.91</i>	<i>189,280.42</i>	<i>40,887.00</i>	<i>148,393.42</i>	<i>40,887.00</i>
Total Income (Loss) \$	25,863.81	\$ 980,432.42	\$ 75,831.11	\$ 904,601.31	\$ 7,826.00

ROBERTO CLEMENTE CHARTER SCHOOL**Financial Report for the Month Ending****February 28, 2022****ASSETS****Current Assets***Cash*

Main Operating Account	\$	2,117,888.68
Auxiliary Account		4,367.41
Payroll Account		282,520.60
Executive Account		293.71
Principals' Accounts		1,131.20
Money Market Accounts		616,420.22
Petty Cash		900.00

Total Cash 3,023,521.82

Accounts Receivable

School Districts	708,804.91
State Government	1,316.84
Federal Government	73,567.20
Other	0.00
Food Service	0.00

Total Accounts Receivable 783,688.95

Other Current Assets

Deposits	0.00
Accrued Revenue	464,865.69
PrePaid Expenses	70,059.80
Food Service PrePaid Expenses & Accrued Revenue	0.00
Agency Fund-Cash Accounts (Students)	10,642.88

Total Other Current Assets 545,568.37

Fixed Assets*Buildings & Equipment*

131 Hamilton Street Building (Administration)	747,663.26
850 N 5th Street Building (Elementary School)	554,318.61
136 S 4th Street Building (Secondary School)	853,109.78
Computer Equipment	1,017,582.81
Furniture & Equipment	888,138.25
Accumulated Depreciation	(2,252,222.39)
Food Service Equipment & Furniture	49,329.59
Food Service Accumulated Depreciation	(37,415.50)

Total Buildings & Equipment 1,820,504.41

Total Assets \$ 6,173,283.55

ROBERTO CLEMENTE CHARTER SCHOOL**Financial Report for the Month Ending****February 28, 2022****LIABILITIES AND CAPITAL****Liabilities****Current Liabilities***Short-Term Payables*

Accounts Payable	\$	40,306.51
PSERS-Employer Contributions		120,248.28
403 B-Employer Contributions		4,630.17
Payroll Taxes & Deductions		(43.62)
Retirement-Employee Contributions		19,698.31
Food Service Payables		0.00

Total Short-Term Payables 184,839.65

Accrued Expenses & Other Current Liabilities

Accrued Salaries & Benefits	275,714.48
Other Accrued Expenses	2,600.00
Interfund Payable	0.00
Unearned Revenue	49,005.97
Scholarship Funds	4,020.00
Food Service Accrued Expenses	0.00

Total Accrued Expenses & Other Current Liabilities 331,340.45

Total Liabilities 516,180.10

Capital**Assigned General Funds**

Assigned Funds-Operating (Budget Impasse)	1,440,000.00
Assigned Funds-Capital Expenses & Projects	759,827.45
Assigned Funds-Technology Replacement	35,910.20
Assigned Funds-Budget Shortfall	222,000.00
Assigned Funds-Board Designated Emergency	50,000.00

Total Assigned Funds 2,507,737.65

Other Fund Balances & Net Position

Non-Spendable	70,059.80
Net Investment In Capital Assets	1,820,504.41
Agency Funds (Students)	10,642.88
Unassigned General Funds	267,726.29
Net Income (Loss)	980,432.42

Total Other Fund Balances & Net Position 3,149,365.80

Total Capital 5,657,103.45

Total Liabilities & Capital **\$ 6,173,283.55**

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

February 28, 2022

PA PUBLIC SCHOOL EMPLOYEES RETIREMENT SYSTEM:

DEFERRED OUTFLOW OF RESOURCES

Deferred Outflow of Resources-PSERS	\$	2,454,962.15
Deferred Outflow of Resources-OPEB		<u>144,934.00</u>
Total Deferred Outflow of Resources	\$	<u><u>2,599,896.15</u></u>

DEFERRED INFLOW OF RESOURCES/LIABILITIES & NET POSITION

Deferred Inflow of Resources-PSERS	1,387,998.00
Deferred Inflow of Resources-OPEB	107,626.00
Long-Term Pension Liability	8,765,000.00
Long-Term OPEB Liability	<u>385,000.00</u>
Total Deferred Inflow of Resources/Liabilities	10,645,624.00
Pension Fund Net Position	(7,698,035.85)
OPEB Fund Net Position	<u>(347,692.00)</u>
Total Deferred Inflow of Resources/Liabilities & Net Position	\$ <u><u>2,599,896.15</u></u>

Roberto Clemente Charter School
Payment List
For the Period 2/1/22 through 2/28/22

Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
001493	2/1/22	HISPANIC AMERICAN ORG	850 N 5th Street lease	\$ 21,739.52	2/1/22	X
001494	2/1/22	HISPANIC AMERICAN ORG	136 S 4th Street lease	\$ 35,394.00	2/1/22	X
001495	2/9/22	Roba Bozakis	Nutritionist	\$ 560.00	2/11/22	X
001496	2/9/22	Susan Kamber	After school art program	\$ 300.00	2/11/22	X
001497	2/9/22	Valerie Rodriguez	Special ed support services	\$ 1,250.00	2/11/22	X
001498	2/9/22	ASRE, LLC	Snow/ice maintenance	\$ 19,395.97	2/11/22	X
001499	2/9/22	Bimbo Bakeries USA		\$ 316.35	2/11/22	X
001500	2/9/22	Derstine's	Food/dairy	\$ 4,182.87	2/11/22	X
001501	2/9/22	Gold Star Foods	Food	\$ 1,037.84	2/11/22	X
001502	2/9/22	Kegel's Produce	Fresh produce	\$ 1,169.00	2/11/22	X
001503	2/9/22	Machemer Contracting, Inc.	Roof maintenance	\$ 1,017.50	2/11/22	X
001504	2/9/22	LCSCA		\$ 15.00	2/11/22	X
001505	2/9/22	MCIU		\$ 800.00	2/11/22	
001506	2/9/22	Montero Violins		\$ 70.00	2/11/22	X
001507	2/9/22	Mitza Morales		\$ 23.54	2/11/22	X
001508	2/9/22	Nearpod, Inc	Classroom subscription	\$ 8,875.00	2/11/22	X
001509	2/9/22	ProShred Security		\$ 204.00	2/11/22	
001510	2/9/22	Quality Services LLC	Janitorial services	\$ 7,076.64	2/11/22	X
001511	2/9/22	RCN		\$ 414.95	2/11/22	
001512	2/9/22	Michael Rodriguez	HRA payout	\$ 1,089.60	2/11/22	X
001513	2/9/22	Monica Selliti	HRA payout	\$ 882.24	2/11/22	
001514	2/9/22	Elizabeth Shrivastava	HRA payout	\$ 892.53	2/11/22	X
001515	2/9/22	T-Mobile		\$ 20.00	2/11/22	X
001516V	2/11/22	FIRST STUDENT, INC	Service not provided	\$ (412.50)	2/11/22	*Void Date
001517	2/23/22	Matthew Scott Donley Jr	Basketball asst. coach	\$ 2,200.00	2/25/22	
001518	2/23/22	Love Henegan	Basketball asst. coach	\$ 2,200.00	2/25/22	
001519	2/23/22	ASRE, LLC	Snow/ice maintenance	\$ 9,026.48	2/25/22	
001520	2/23/22	ATLAS BUILDING MAINTENANCE, INC.	Janitorial supplies	\$ 2,371.98	2/25/22	
001521	2/23/22	BUREAU OF EDUCATION & RESEARCH, INC		\$ 777.00	2/25/22	
001522	2/23/22	Bimbo Bakeries USA		\$ 471.30	2/25/22	
001523	2/23/22	Bracy Construction	Admin building project/ PB #1	\$ 35,068.14	2/25/22	
001524	2/23/22	William Breiner	Travel reimbursement	\$ 68.37	2/25/22	
001525	2/23/22	Derstine's	Food/dairy	\$ 3,165.25	2/25/22	
001526	2/23/22	Flinn Scientific Inc		\$ 451.00	2/25/22	
001527	2/23/22	GAMUT EARLY INTERVENTION SERVICES		\$ 93.75	2/25/22	
001528	2/23/22	GC Electric Co., INC	Parking lot project/ 50%	\$ 9,293.50	2/25/22	
001529	2/23/22	Gold Star Foods		\$ 83.84	2/25/22	
001530	2/23/22	GRAHAM SECURITY POLICE, INC	Security services	\$ 7,370.00	2/25/22	
001531	2/23/22	Hershey Lodge		\$ 945.72	2/25/22	
001532	2/23/22	JP Mascaro & Sons	Refuse/recycling	\$ 1,903.00	2/25/22	
001533	2/23/22	Kegel's Produce	Fresh produce	\$ 2,098.90	2/25/22	

Roberto Clemente Charter School
Payment List
For the Period 2/1/22 through 2/28/22

Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
001534	2/23/22	LEHIGH VALLEY JANITORIAL SUPPLY	<i>Cafeteria supplies</i>	\$ 2,092.08	2/25/22	
001535	2/23/22	MBI Heating & Air Conditioning		\$ 376.25	2/25/22	
001536	2/23/22	MetLife-Group Benefits	<i>Dental insurance</i>	\$ 2,524.90	2/25/22	
001537	2/23/22	Quality Services LLC	<i>Janitorial services</i>	\$ 9,288.00	2/25/22	
001538	2/23/22	TheRestaurantStore.com		\$ 405.99	2/25/22	
001539	2/23/22	Teacher Synergy, LLC		\$ 22.99	2/25/22	
001540	2/23/22	Valley Youth House	<i>School based counseling</i>	\$ 1,562.50	2/25/22	
001541	2/23/22	VERIZON CONNECT NWF, INC		\$ 38.00	2/25/22	
001542	2/23/22	VIPER PEST SERVICES		\$ 175.00	2/25/22	
001543	2/23/22	Janine M Wargo	<i>Special ed support services</i>	\$ 3,210.00	2/25/22	
001544	2/23/22	HAJOCA Corporation		\$ 47.00	2/25/22	
EFT						
72589035	2/11/22	ArbiterPay.com	<i>Athletic program-officiating</i>	\$ 1,593.30	2/11/22	X
1088015365	2/11/22	T-Mobile		\$ 417.28	2/11/22	X
1523720	2/11/22	US FOODS	<i>Food</i>	\$ 2,336.82	2/11/22	X
3123327541	2/11/22	TFS Leasing A Program of De Lage		\$ 319.47	2/11/22	X
22021107	2/11/22	PPL ELECTRIC UTILITIES	<i>Electric</i>	\$ 1,261.04	2/11/22	X
22021113	2/11/22	PPL ELECTRIC UTILITIES		\$ 558.96	2/11/22	X
22022595	2/25/22	PPL ELECTRIC UTILITIES	<i>Electric</i>	\$ 3,570.08	2/25/22	X
3115277876	2/25/22	CAPITAL BLUE CROSS	<i>Health insurance</i>	\$ 46,351.26	2/25/22	X
3123571250	2/25/22	TFS Leasing A Program of De Lage		\$ 579.70	2/25/22	X
34PBUA25A	2/25/22	Highmark Blue Shield		\$ 476.31	2/25/22	X
45916793	2/25/22	PURCHASE POWER		\$ 375.00	2/25/22	X
6006802243691	2/25/22	HOME DEPOT CREDIT SERVICES		\$ 743.57	2/25/22	X
634727125	2/25/22	AMAZON CREDIT PLAN	<i>Classroom/facilities supplies</i>	\$ 1,214.21	2/25/22	X
661897675	2/25/22	LEHIGH COUNTY AUTHORITY ALLENTOWN		\$ 195.88	2/25/22	X
661899539	2/25/22	LEHIGH COUNTY AUTHORITY ALLENTOWN		\$ 204.36	2/25/22	X
9071252022	2/25/22	ReadyRefresh by Nestle		\$ 101.92	2/25/22	X
10447842	2/25/22	TOSHIBA FINANCIAL SERVICES	<i>Copier leases</i>	\$ 2,399.90	2/25/22	X
1591991	2/25/22	US FOODS	<i>Food</i>	\$ 5,527.45	2/25/22	X
167918040	2/25/22	STAPLES ADVANTAGE	<i>Special ed/office supplies</i>	\$ 2,910.94	2/25/22	X
167925918	2/25/22	UNIVERSAL PREMIUM FLEETCARD		\$ 97.65	2/25/22	X
2035642400	2/24/22	Indeed, Inc.		\$ 302.10	2/24/22	X
508855	2/25/22	PenTeleData		\$ 429.00	2/25/22	X
202202250000C	2/25/22	East Stroudsburg University		\$ 100.00	2/25/22	X
Payroll						
WO 95714 PPE	2/1/22	VOYA Financial		\$ 294.80	2/1/22	X
17598029 PPE	2/2/22	PENSERV PLAN SERVICES INC	<i>EE/ER 403b contributions</i>	\$ 5,435.55	2/2/22	X
34000743	2/3/22	P.S.E.R.S.EMPLOYEE # 9254	<i>EE PSERS contributions</i>	\$ 12,948.91	2/3/22	X
AW 2/11/2022	2/11/22	Payroll/Taxes	<i>ACH payroll & taxes</i>	\$ 183,757.44	2/11/22	X

Roberto Clemente Charter School
Payment List
For the Period 2/1/22 through 2/28/22

Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
AW 2/11/2022 J	2/11/22	JetPay HR & Payroll Services		\$ 21.95	2/11/22	X
50552	2/11/22	NYS Child Support Processing Center		\$ 200.00	2/11/22	X
WO 97063 PPE	2/14/22	VOYA Financial		\$ 303.80	2/14/22	X
17620058 PPE	2/18/22	PENSERV PLAN SERVICES INC	EE/ER 403b contributions	\$ 9,801.34	2/18/22	X
AW 2/24/22 JE1	2/24/22	JetPay HR & Payroll Services	Payroll processing	\$ 2,479.20	2/24/22	X
AW 2/25/22	2/24/22	Payroll/Taxes	ACH payroll & taxes	\$ 190,341.16	2/24/22	X
50560	2/25/22	NYS Child Support Processing Center		\$ 200.00	2/25/22	X
56000112	2/25/22	P.S.E.R.S.EMPLOYER# 9254	ER PSERS contributions/ 2021 4th Quarter	\$ 232,185.62	2/25/22	X
WO 98374 PPE	2/25/22	VOYA Financial		\$ 888.37	2/25/22	X
CEO's Account (Central Administration)						
021522Weg	2/17/22	Wegmans Food Markets	Staff lunch	\$ 344.09	2/17/22	X
4855364815	2/23/22	Pennsylvania Department of education	Emergency permit	\$ 100.00	2/23/22	X
4881331597	2/23/22	Pennsylvania Department of education	Emergency permit	\$ 100.00	2/23/22	X
Principal's Account (Elementary School)						
No Activity						
Principal's Account (Secondary School)						
No Activity						
				\$ 915,525.92		